



## Application Form for Company Administrator Online Account

To: **Singapore Institute of Architects**

Our company will like to apply for a Company Administrator Account to access to SIA Member's Dashboard.

The account operator must be authorized by 2 Directors' or the Proprietor's signatory.

The Company Administrator will be able to make group registration and pay for events/membership renewal and to check CPD points for all of your staff registered under your company. Member information is not accessible to the Company Administrator.

Please note that it is the company/firm's responsibility to inform us if the account operator is no longer valid.

All payment make under this account is not refundable and replacement of participant is not allowed. Group registration will be subjected to group admin fee of \$1 per ticket per transaction.

### Particular of Company Administrator

<b>Full Name as per NRIC / FIN</b> [ Mr / Mrs / Mdm / Miss ]	<b>NRIC / FIN #</b>
<b>Organisation</b>	
<b>Office Address</b>	
<b>Email</b>	<b>Office Tel</b>

I hereby, declare that the information contained in this form is true and correct.

\_\_\_\_\_  
Director/Proprietor (1) Name/Signature  
Designation:

\_\_\_\_\_  
Director/Proprietor (2) Name/Signature  
Designation:

\_\_\_\_\_  
Date & Company Stamp