



SIA PRESS
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 BUSINESS REG. NO.: 197701730N

BOOK ORDER FORM

Updated: Feb 2018

Email address: info@siapress.sg

SELF COLLECTION HOURS: 9.30AM TO 5.30PM ON WEEKDAYS ONLY (KINDLY AVOID 12 PM TO 2PM)

FULL NAME	<input type="text"/>	COMPANY	<input type="text"/>
NRIC NUMBER	<input type="text"/>	STAMP	
CONTACT NUMBER (OFFICE/ MOBILE)	<input type="text"/>	WITH	
EMAIL ADDRESS	<input type="text"/>	SIGNATURE	
SIA MEMBER (YES / NO) M'SHIP # _____ SIA COMMITTEE MEMBER (YES/ NO)- THRUST : _____			

NAME (CONTACT PERSON)	<input type="text"/>	TEL:	<input type="text"/>
RECEIPT ISSUE TO:	<input type="text"/>	EMAIL:	<input type="text"/>
MAILING ADDRESS:	<input type="text"/>		<input type="text"/>
	<input type="text"/>		(S)

No	PUBLICATION	WEIGHT PER COPY	QTY	PRICE w GST	TOTAL (\$)
1	TSA Magazine Issue #: _____	0.8KG	<input type="text"/>	\$ 15.00	<input type="text"/>
2	Other Publications: _____		<input type="text"/>	\$	<input type="text"/>
3	DELIVERY FEE (PER ORDER UP TO MAX 12KG - ISLAND WIDE)	YES / NO	<input type="text"/>	\$ 15.00	<input type="text"/>
Total					<input type="text"/>

TERM & CONDITIONS: 1 SIA Press Pte Ltd reserves the right to change the above prices without prior notice. 2 All cheque payments should be made payable to: "SIA Press Pte Ltd". 3 Magazines sold are non-exchangable and non-refundable. 4 Only order form with original member's signature and company stamp is acceptable as an authorization letter 5 Mode of Payment: Cheque Only for Order with Delivery/ Cash or Cheque for Self Collection 6 Delivery will only be arranged upon the receipt of the original order form with cheque payment via mail to: SIA Press Pte	ITEM (S) CHECKED & COLLECTED BY	
	NAME:	<input type="text"/>
	ATTENDED BY:	<input type="text"/>
	DATE:	<input type="text"/>