

## DETAILS

### Post Tender – Contract Administration - Friday, 05 October 2007

Seminar Fee:	
PPE Examination Candidate	S\$ 75.00 (incl GST)
SIA Member	S\$ 118.00 (incl GST)
BOA/CIJC Member	S\$ 171.00 (incl GST)
Non-Member	S\$ 225.00 (incl GST)
Closing Date for Registration	<b>28 September 2007</b>
Enquiry (call Ms Jasmine Chan)	Tel: (65) 6226 2668 Fax: (65) 6226 2663

## REGISTRATION

Name: \_\_\_\_\_

NRIC No: \_\_\_\_\_

Membership No: [ ] SIA \_\_\_\_\_ [ ] Exam Candidate

[ ] CIJC (Pls specify Institution) \_\_\_\_\_

[ ] BOA Reg No \_\_\_\_\_ [ ] Non-Member

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ S ( )

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Bank/Cheque No: \_\_\_\_\_ Amount S\$ \_\_\_\_\_

Please forward your registration form and crossed cheque payable to "**Singapore Institute of Architects**" before the closing date to:



Ms Jasmine Chan  
Singapore Institute of Architects  
79B Neil Road, Singapore 088904

**Registration will be on a First-Come-First-Served basis and will be accepted upon receipt of registration form and payment to SIA. Registration by fax will only be confirmed upon receipt of payment.**

Cheque payment for this activity **should not be** combined with payment for other SIA events/courses.

Fees paid are non-refundable or transferable to another event under all circumstances. Replacement of participant will be allowed only if notification is made at least 7 days before the event.

Where a Non-Member replaces a Member (must be from the same organisation) the fee difference will have to be made good to SIA prior to the event.

## SYNOPSIS

The following topics will be presented:-

### Post Tender – Contract Administration Part I

Contract Administration  
Directions & Instructions  
Variation & Final Accounts  
Nominated Sub-Contract / Special Contractors

### Post Tender – Contract Administration Part II

Extension of Time  
Liquidated damages  
Certificate / Payment

## PROFILE



Johnny is the Managing Partner of LT&T Architects. He has been an active member in the Singapore Institute of Arbitrators, having held appointments as Council Member,

Honorary Secretary and Vice-President. He was just recently elected President of the Institute. He is also an active member of the Singapore Institute of Architects having served on the Council and had held appointments as its Honorary Secretary, 2nd Vice-President and 1st Vice-President. Johnny has had several years experience as an arbitrator on construction disputes. He is on the Singapore Institute of Architects' and Singapore Institute of Arbitrators' Panel of Arbitrators and on various international panel of arbitrators including Singapore International Arbitration Centre (SIAC), Hong Kong International Arbitration Centre (HKIAC), Dubai International Arbitration Centre (DIAC) and Kuala Lumpur Regional Arbitration Centre (KLRAC). He is also an Accredited Adjudicator with the Singapore Mediation Centre under the Building and Construction Industry Security of Payment Act [2004].

## SINGAPORE INSTITUTE OF ARCHITECTS



Singapore Institute of Architects  
Seminar on

### Post Tender – Contract Administration (Constitute part of the PPE series of seminars)

### Friday, 05 October 2007

9.00am	Registration
9.30am	Welcome Note by Singapore Institute of Architects
9.35am	Contract Administration Directions & Instructions Variation & Final Accounts
10.35am	Coffee Break
11.05am	Nominated Sub-Contract / Special Contractors
12.00pm	Lunch
1.15pm	Extension of Time
3.15pm	Coffee Break
3.45pm	Liquidated Damages Certificate / Payment
4.45pm	Questions & Answers
5.15pm	End

## VENUE

Singapore Institute of Architects  
SIA Theatre - Level 1  
79 Neil Road  
Singapore 088904

## ACCREDITATION

A Singapore Institute of Architects (SIA) registered activity. Participating in this activity will accrue **6** points towards the requirements of the SIA Continuing Professional Development Programme.

Registered as a CES Provider of American Institute of Architects (AIA). Participation in this activity will accrue Learning Unit Hours.

Supported by the Royal Institute of British Architects (RIBA) as valid CPD Hours for its members.