



ABC Waters Professional Registry Application For Renewal

Name: _____		Renew for Year: _____
Reg. No: ABC _ _ _ _		SIA Membership No.: _____
BOA Reg. No : _____	Latest Practising Cert: _____	Date Expiry: _____
a) No. of CPD(ABC) attained: ____ (before made up from previous shortfall)		b) No. of Shortfall from previous renewal: ____
		c) No. of Surplus from previous renewal: ____
d) No. of CPD(ABC): ____ (after made up previous shortfall) $(d) = (a) - (b)$ (If include surplus from previous renewal) $(d) = (a) + (c)$		e) Surplus in this renewal: ____ if (d) is more than 6, $(e) = (d) - 6$ <i>Note: max 6 CPD(ABC) are allowed to carry forward to next renewal</i>
		f) No. of Shortfall in this renewal: ____ If (d) is less than 6, $(f) = 6 - (d)$. <i>Note: Shortfall in this renewal shall be made up in next renewal</i>
Subscription fees S\$107 per annum (included GST) by Cheque payable to Singapore Institute of Architects (Please indicate Name & Reg. No. at the back of the cheque)		
Cheque Details: Bank/Cheque No: _____ Dated: _____		
*Amount : <u>\$107</u> Issued By: _____		

S/N	Name Of Courses/Activities	Structured /Unstructured	Date Completed	CPDs (ABC) attained
(a)Total No. of CPDs attained:				

Note:		
1	CPD(ABC) for Renewal	Minimum 6 CPD(ABC)/year
a	For yearly renewal, a minimum 6 CPD(ABC) for structured courses/activities of which at least 4 points from (structured) are required for the past 1 year.	
b	A maximum of 2 CPD(ABC) are allowed for unstructured activities e.g. Self study/reading on ABC Waters Professional. Please email pdf copy of reading article or supporting documents to ' rcs_env@sia.org.sg '	

c	Renewal applications with 6 outstanding points should not be allowed for renewal, a minimum of 2 CPD(ABC) points should be attained, and at any time to only have outstanding of 4 CPD(ABC) points. The outstanding shortfall shall be made up in the next renewal period. Exception: If member have not renew for 1 or 2 and less than 3 years, a minimum of 6 CPD(ABC) are required and CPD(ABC) shortfall are not allowed in this case.	
d	Shortfall of CPD(ABC) Member must undertake to make up for the shortfall in the following renewal qualifying period. Up to 4 outstanding points are allowed. Shortfall is not allowed if member has not renew for 1 or 2 years	
e	Surplus of CPD(ABC) Surplus of up to the maximum 6 CPD(ABC) can be carried to next renewal period and limited to one year.	
f	If members have not renew for 3 years or more, 12 CPD(ABC) are required for renewal.	
2	Structured Courses/Activities	
	Please enclose supporting documents of successful completion of course/seminar. List of approved structured courses/seminars/activities can be referred from the ABC Waters Professional Registry website.	
3	Unstructured Activities	2 CPD per year
a	2 CPD(ABC) for site visit or reading/self-study on articles related to ABC Waters Professional. Please enclose 1-2 pages of reading article to application.	maximum 2 CPD

Contact Details			
Designation			
Company			
Postal Address	Please indicate for postal address : <input type="checkbox"/> Business Address <input type="checkbox"/> Home Address		
Business Address			
Home Address			
Tel. (Office)		Fax No.	
Mobile No.		Home Tel:	
Email (Business)		Email (Personal)	

Signature

Date: _____

Note:

ABC Waters Professional who are QP and SIA members, please email the scanned copy file comprising the Renewal Form, Practising Certificate supporting documents & cheque to 'rcs_env@sia.org.sg' before posting all the documents to 'Singapore Institute of Architects, 79 Neil Road, Singapore 088904. Attn: ABC Waters Professional Registry'.

Cheque S\$107 is payable to "Singapore Institute of Architects".

For enquiry: Please contact ABC Waters Registry at 62262668 or email: rcs_env@sia.org.sg