

<b>Program Registration Form</b>	
Program Title: <b>Transport Impact Assessment Seminar</b>	
Code: <b>TPP1701011</b>	Date: <b>Wed 31 January, 2018</b>
<b>Particulars of participant</b>	
Name*: Job Title*: Department*: Organisation*: Passport / FIN*: Email*:	Country*: Telephone*: Fax*: Number of persons attending*: (If more than one, please attach particulars.)
<b>Contact person for billing purpose (if not the participant)</b>	
Name*: Job Title*: Department*:	Mailing address*:  Telephone*: Fax*: Email* :
<b>Payment of fee</b>	
I would like to register for (please tick <input type="checkbox"/> *): Seminar @ S\$250 (before GST) per participant	
Payment by (please tick <input type="checkbox"/> *): I enclose my bank cheque payable to "Land Transport Authority". Bank cheque number is: I am paying by cash (payment must be made to LTA Finance Division at 1 Hampshire Road Blk 10 Level 1)	
<b>Sign and register</b>	
Authorised signature*:  ..... Date:	I send signed and completed form by (please tick*): Fax to (65) 6585 8082 Email to <a href="mailto:LTA-Academy@lta.gov.sg">LTA-Academy@lta.gov.sg</a> (to attach completed form)
<b>Terms and Conditions</b>	
<b>Withdrawals/Refunds of Fees</b>	
1. Notice of withdrawal must be given in writing, policy on refund of course fee is as follows:	
<ul style="list-style-type: none"> <li>• More than 14 working days before the commencement date : <b>Full refund</b></li> <li>• Less than 14 but more than 7 working days preceding commencement : <b>50 % refund</b></li> <li>• Within 7 working days before the commencement date : <b>No refund</b></li> </ul>	
<b>Late/No Show of Confirmed Participants</b>	
2. In the event that any confirmed participant comes late or does not turn up for the programme, the participant will have to bear all the pre-booked accommodations costs incurred.	
<b>Late interest payment charges</b>	
3. LTA Academy reserves the right to charge you interest for all late payments. The late interest payment charge shall be at 2% p.a. above the average prevailing prime rate of the local banks as determined by the Authority at the time it is levied.	

**Note:** \* are mandatory input fields